

THE HONG KONG HOCKEY ASSOCIATION WOMEN'S SECTION 2023/24 WINTER LEAGUE

CHECKLIST:

BY MONDAY, 7 AUGUST 2023 AT 5PM

Please do the following:

- Complete the online club registration form <https://forms.gle/PKWSbo478W1gN68LA> to join the league on or before **Monday, 7 August 2023 at 5pm**.
- Complete **two separate payments** for your league fees and your administration fees. There are now two options:
 - (a) Send a cheque for your Team Registration Fee(s) and another cheque for the Club Affiliation Fee and Administration Fee(s) payable to The Hong Kong Hockey Association; or
 - (b) make two payments online for such fees to HSBC 658-117643-838 (The Hong Kong Hockey Association) on or before **Monday, 7 August 2023 5pm**.
- Send an email to nortonleung@hockey.org.hk with the following information **on or before Monday, 7 August 2023 5pm**:
 - **Evidence of Payment** – image of payment receipts of ATM, deposit or online payments in the abovementioned account or copies of the two cheques evidencing two separate payments
 - **Kit Design** - If you are a new club or your team(s) kit has changed since the 2022/23 season, designs and colours of the 2 sets of playing uniform (including socks, skirts/skorts and shirts).
 - **No Play Date** - You may nominate one Saturday date (one mid-week date for Veterans) for 2023 and 2024 respectively.

FIXTURES

- **Saturday, 16 September 2023** is the expected start date for the Winter League.
- Draft fixtures will be issued as soon as possible.

REGISTRATION

- Club convenors must ensure for their records that the email address provided for each currently registered player is correct and valid.
- Players must be registered **before** they play their first match, including any overseas player registrations.
- Registrations should be completed on the HKHAWWS website **before 5pm on Monday, 14 August 2023** to allow time for processing.
NB: During season start period, any additional player registrations will normally be dealt after completion of the registrations received by deadline. Other than that, registrations **MUST** be finalized before noon two (2) days before their first match (i.e. noon on Thursday for a Saturday game).
- All players are required to wear numbered shirts and appropriate kit.

CONVENORS' MEETING

- A pre-season Club Convenors' meeting is scheduled to take place on **Thursday, 31 August 2023** at 7.30 pm at King's Park. Details will be sent out separately.